



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: Administration Committee

DATE: January 4, 2012

FR: Executive Director

W.I.: 1255

RE: Contract Amendment– Regional Measure 2 Capital Project Monitoring Program:
TYLin International (\$792,000)

Background

On March 2, 2004, voters passed Regional Measure 2 (RM2), which establishes the Regional Traffic Relief Plan and identifies specific capital projects and programs and transit operating assistance eligible to receive RM2 funding under Sections 30914(c) & (d) of the California Streets and Highways Code. The focus of this contract is on the capital program only.

MTC administers the implementation of RM2 in order to manage the timely and cost effective expenditure of RM2 toll revenues for the projects and project phases funded by the RM2 Program. Since 2005, MTC has been contracting for assistance with this oversight, in the form of a Project Monitoring Program (PMP). In July 2009, MTC issued an RFP for a PMP contractor to continue the project monitoring and oversight of the RM2 capital projects managed by various project sponsors in the region. MTC awarded the contract to TYLIN International for a two year contract term from November 2, 2009 through October 31, 2011 in the amount of \$800,000 with the option for two additional consecutive two-year extensions.

Amendment

This amendment would extend this contract through October 31, 2013 and add \$792,000 to the contract bringing the contract total to \$1,592,000 for the four-year period. Staff is also recommending changes to the scope to better suit the contract to the services required in the next two-year period.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to amend the contract with TYLIN International to extend its term through October 31, 2013 in the amount for this amendment not to exceed \$792,000 to provide RM2 capital project monitoring services as described herein.



Steve Heminger

REQUEST FOR COMMITTEE APPROVAL
Summary of Consultant Contract

Work Item No.: 1255

Consultant: TYLin International, Oakland, CA

Work Project Title: RM2 Capital Project Monitoring Program Services

Purpose of Project: To provide project monitoring services for the RM2 Capital Program

Brief Scope of Work: Task 2: Workplan Implementation Activities
Task 3: Ongoing implementation of the Project Monitoring Program, Preparation of monitoring/at-risk reports.
Task 4: Other RM2 Monitoring Program Professional Services as directed by Task Order

Project Cost Not to Exceed: \$792,000 (this Amendment)
\$800,000 (original contract)
Contract to date, including amendments: \$1,592,000

Funding Source: RM2

Fiscal Impact: Funds programmed in FY 2011-12 Budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into an amendment to extend the current contract with TYLIN International for the RM2 Capital Project Monitoring Program services for an additional two years to October 31, 2013, and the Chief Financial Officer is directed to set aside funds of \$396,000 in year three and \$396,000 in year four (subject to funding approval) for such contract amendment.

Administration Committee: _____
Dave Cortese, Chair

Approved: January 11, 2012